**<Insert Name of contact person at employer company>**

**<Insert address of employer company>**

**<Insert contact number of contact person at employer company>**

**To the Services SETA**

**A PROVISIONAL AGREEMENT WITH < *name of employer company****>* **TO HOST LEARNERS FUNDED THROUGH SERVICES SETA 2024-25 DISCRETIONARY GRANT**

I *<****name & surname****>* as a duly authorised representative of *<****Insert name of name of employer company****>*, confirm that, should ***<name of applicant>*** be awarded a Discretionary Grant by the Services SETA, our company/organisation will enter into an agreement with ***<name of applicant>*** to host the ***learners/interns*** as follows:

|  |  |
| --- | --- |
| Number of ***learners/interns*** to be hosted |  |
| Qualification(s) /Occupational areas |  |
| Duration of hosting |  |

Our core business is **<insert a sentence or two explaining core business>**.

This agreement is valid for **<insert duration of validity (months)>** from date of signature.

We acknowledge that the Services SETA may conduct a telephonic and/or physical verification of our sites and we would be able to validate this letter.

Signed at on this the 2024

**Representative on behalf of applicant**

*(Full Name & Surname)*

**Representative on behalf of the host employer**

*(Full Name & Signature)*

*(*Signature*) (Signature)*